

Record of officer decision

Decision title:	Contract award for work on the roof at Hereford Library								
Date of decision:	22 March 2018								
Decision maker:	Assistant Director Communities								
Authority for decision:	The chief executive's scheme of delegation								
Ward:	Hereford City								
Consultation:	-								
Decision made:	To award contract to Integral UK Ltd (utilizing S C Joseph) for the repair of Hereford Library and Museum roof to a value of no more than £99,000; and to allocate up to £20k for redecoration and repair.								
Reasons for decision:	<p>A decision to invest in Hereford Library roof was made on 26th October 2017 by cabinet member for contracts and assets (<u>Response to the LGA Peer Review of Museums, Libraries and Archives</u>). Tenders have now been received with Integral UK Ltd (utilizing S C Joseph) providing the lowest quote, as below:</p> <table border="1" data-bbox="414 907 1228 1048"> <thead> <tr> <th>Company</th><th>Quote £</th></tr> </thead> <tbody> <tr> <td>Integral UK Ltd (utilizing S C Joseph)</td><td>98,674.24</td></tr> <tr> <td>Company B</td><td>108,416.00</td></tr> <tr> <td>Company C</td><td>109,000.64</td></tr> </tbody> </table> <p>Work is due to commence on 14th May 2018 with anticipated completion of 6th July 2018. Following redecoration and minor repairs the Woolhope Naturalists' Field Club will be able to resume presence on site who have been displaced since rain water entered the building.</p>	Company	Quote £	Integral UK Ltd (utilizing S C Joseph)	98,674.24	Company B	108,416.00	Company C	109,000.64
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Highlight any associated considerations:	<p>There is a risk of time overrun due to unforeseen circumstances in building work. Mitigation is a three week margin of a new exhibition being installed on the 30th July 2018.</p> <p>There is a risk of cost overspend. Mitigation includes a contingency within the budget.</p>								
Alt options considered & rejected:	<p>Alternative option not to complete the works. This rejected as a risk to further damage caused by rain water.</p> <p>Alternative option is to consider further investment into opening up the roof light over the stairwell. This is rejected due to cost, but could be considered as future project supported by external funding.</p>								
Details of any declarations of interest made:	None								

Signed..... Date: 22 March 2018